2025-2026 Report on the Use of the Life-wide Learning and Sister School Grant (Template)
Hong Kong Baptist University Affiliated School Wong Kam Fai Secondary and Primary School
Primary Division

May 2025 ver.

Schools are required to upload this Report on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Category 1: Details of Activities

No.	Name and Description of the Activity	Date	Objective(s) of the Activity	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^		Evaluation Results (Select the suitable option from the pull-down list)
				Students (Please specify levels and number)	Teachers	School Management	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is selected, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is selected, please provide details in this column)	
1.1	**Local Activities** (including online exchanges)													
1	School Team Training in Liguistic Domain	Sep 2025 - May 2026	To enhance students skills in debating	G4-6 100	6	1	0	$53,167.00		A2 Intellectual Development		B1 Questionnaire		Fully achieved
2	School Team Training in Sports	Sep 2025-May 2026	To enhance team members' skills in different sports team	G2-6 460	5	1	0	$323,238.00		A4 Physical and Aesthetic Development		B1 Questionnaire		Fully achieved
3	School Team Training in Performing Arts	Sep 2025-May 2026	To enhance team members' skills in Music and Performing Arts team	G2-6 460	8	1	0	$361,900.00		A4 Physical and Aesthetic Development		B1 Questionnaire		Fully achieved
4	School Team Training in STEAM	Sep 2025-May 2026	To enhance team members' skills in robotics, coding and programming	G4-6 100	4	1	0	$202,638.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire		Fully achieved
5	Play Day	Oct 2025	To encourage outdoor learning	G1-6 955	60	6	0							
6	線上文化交流	11 3月 2026	英數問答比賽	G3 165	6	1	0	$0.00	廣州南方學院番禺附屬小學	A7 Digital Education, Artificial Intelligence and STEAM Education		B6 Written report and record		Fully achieved
7	線上文化交流	16 4月 2026	日內瓦發明展成果分享	G5-6 30	3	1	0	$0.00	武漢常青第一學校	A7 Digital Education, Artificial Intelligence and STEAM Education		B6 Written report and record		Fully achieved
8	線上文化交流	12 5月 2026	延展西安敦煌學習成果會	G3-4 30	2	1	0	$0.00	浙江省寧波惠貞書院	A4 Physical and Aesthetic Development		B6 Written report and record		Fully achieved
9	線上文化交流	12 5月 2026	English Debate competition	G6 162	3	1	0	$0.00	上海安生學校	A9 Others	Subject: English	B6 Written report and record		Fully achieved
10	筆友交流計劃	全年	文化及友誼交往	G5 20	5	0	0	$0.00	湖北省武漢市常青第一學校	A1 Values Education		B6 Written report and record		Fully achieved
11	筆友交流計劃	全年	文化及友誼交往	G6 20	5	0	0	$0.00	湖北省松滋市實驗小學	A1 Values Education		B6 Written report and record		Fully achieved
12	姊妹學校到訪	09 2月 2026	學術交流		4	1	0	$0.00	浙江省寧波惠貞書院	A7 Digital Education, Artificial Intelligence and STEAM Education		B6 Written report and record		Fully achieved
13	姊妹學校到訪	21 3月 2026	人工智能時代的教育 - 引領變革推動發展		0	18	0	$0.00	上海安生學校、深圳市建文外國語學校、育才實驗學校	A5 Career-related Experiences		B6 Written report and record		Fully achieved
14	姊妹學校到訪	27 4月 2026	主題分享及課堂觀摩		4	4	0	$0.00	上海市級晉元高級中學、上海市中小學	A8 Student Mental Health		B6 Written report and record		Fully achieved
15	姊妹學校到訪	13 5月 2026	學術交流	G4 25	5	1	0	$0.00	武漢市常青第一學校	A8 Student Mental Health		B6 Written report and record		Fully achieved
(Please insert rows above if the space provided is insufficient.)														
							Total actual expenses of item 1.1	**$940,943.00**						
1.2	**Non-local Activities**													
1	同根同心上海歷史及科技探索之旅	2025年11月	讓學生認識上海的科技發展、歷史文化和當地校園生活，了解科技與日常生活的關係，明白重要歷史事件對國家的影響，尊重當地生活文化。	五至六年級30人	3	1	0	$31,050.00	上海交通大學附屬閔行實驗學校	A6 Patriotic Education		B5 Observation		
2	台州寧波文化之旅	2025年12月	讓學生認識台州寧波歷史文化，結合自然探索、非遺技藝及交流校園學習心得，提升文化素養。	五至六年級15 人	2	1	0	$341.00	寧波惠貞書院	A6 Patriotic Education		B5 Observation		
3	福州廈門文化之旅	2026年3月	探索福州廈門建築特色，體驗中西歷史文化匯聚、國際城市氣息及當地校園生活。	五至六年級15 人	2	1	0	$2,564.20	廈門海滄區延奎實驗小學	A6 Patriotic Education		B5 Observation		
4	上海親子交流團	2026年6月	幫助孩子建立對中國的歸屬感與文化認同，通過參加升旗、踏足長城、故宮等延續傳統文明，培養家國情懷。	四年級30人	3	1	家長 30	$499.00	上海安生學校	A6 Patriotic Education		B5 Observation		

	Name and Description of the			Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual	Name(s) of Mainland sister school(s)	Category of the Activity^		Evaluation Method^		Evaluation Results (Select the
5	PTA四川親子義工交流團	2026年6月	讓同學在實踐中理解社會責任，學會關心他人，培養同理心，加強我校與姊妹學校的連繫，在不同領域上作深入交流互通。	四至六年級15人	1	1	0	$25,985.90	馬鞍中學	A6 Patriotic Education		B5 Observation		
(Please insert rows above if the space provided is insufficient.)														
							Total actual expenses of item 1.2	$60,440.10						
							Total actual expenses (sum of items 1.1 and 1.2)	$1,001,383.10						

Category 2: Overall Evaluation and Reflection on the Effectiveness on Grant Utilisation for Planning and Organising/Participating in Life-wide Learning Activities (Please holistically evaluate the effectiveness on grant utilisation and explore ways to further optimise its use, avoiding an in-depth analysis of each activity)

Areas	Students' Learning Need	Anticipated Target	Evaluation Result, Reflection and Follow-up
	(What is the current situation of students' participation in life-wide learning activities? Overall, what do students need in life-wide learning?)	*(Overall, what specific target does the school expect to meet with the Grant to align with the seven learning goals? How does the Grant support student participation in life-wide learning activities in line with the curriculum?)*	*(Overall, how does the school make use of this Grant to arrange suitable life-wide learning activities for students? For students' participation in life-wide learning, to what extend do they meet the expected target? What aspects have been done well, and what aspects still need improvement?)*
Evaluation & Reflection	Students show strong and positive engagement in life-wide learning activities. Students actively taking part and demonstrating genuine enjoyment. This high level of involvement reflects good motivation and a healthy school culture around extracurricular and experiential learning. Students would benefit from more diverse and enriched opportunities. Additional resources are needed to arrange a wider variety of courses and activities. This would help broaden their horizons, deepen learning experiences, and allow them to explore interests beyond current offerings.	The school's use of the Grant aligns closely with key learning goals, especially leading a healthy lifestyle. The Grant effectively supports these aims by providing resources to hire qualified instructors, enabling extension of learning beyond the classroom, and allowing students to learn new skills or strengthen existing ones in a structured, supportive environment. This directly contributes to holistic development and complements the formal curriculum through Other Learning Experiences.	The school has made good use of the Grant to organize targeted training programs and OLE courses focused on sports and performing arts. Students who receive this training are then supported to represent the school in inter-school competitions. Competition results have improved steadily each year. The school can explore ways to involve even more students, including those who may not yet be active in competitions.

Category 3: Overall Evaluation and Reflection on the Effectiveness on Sister School Exchange Activities

No.	Areas	Content of Reflection and Follow-up
1	**Form/Content of the activity**	Evaluation: The "online-plus-offline" hybrid model has been successfully implemented; the diverse content effectively broadens students' horizons. Reflection and Optimization: It is recommended to strengthen the connection with the school-based curriculum (e.g., by setting research topics prior to the exchange and requiring reflective reports afterward) or to incorporate collaborative tasks to enhance two-way interaction.
2	**Time arrangement of the activity**	Evaluation: Activities are typically scheduled flexibly alongside the school's "Other Learning Experiences" (OLE) sessions or conducted during weekends and long holidays, minimizing disruption to regular classes. Reflection and Optimization: Teachers and students are often under-prepared due to heavy academic workloads. It is recommended that preparatory courses for the exchange (covering topics such as cultural etiquette and background knowledge) be integrated into weekly assemblies or extracurricular activities at the beginning of the term.
3	**Organisation and arrangements of the activity**	Evaluation : The school's administrative team demonstrates effective coordination, providing solid overall support for diverse exchange activities that fully align with the school's philosophy of whole-person education. Reflection and Enhancement: Introducing a student-led organizing committee to involve students in activity design can alleviate the administrative burden on teachers while more precisely catering to student interests and fostering leadership skills.
4	**Others (Please specify)**	

Category 4: Under the Total Actual Expenses, the Expenditure Items with Ceilings

No.	Item	Actual Expenditure* ($)
1	**Procuring equipment, apparatus, instruments (including repair and maintenance fees), mobile applications or software, devices, consumables, and learning resources necessary for implementation of activities under the ambit of the LWLSSG** (Note: The annual total expenditure should not exceed 15% of the allocation of the LWLSSG for the respective school year.)	
2	**Expenses on the visa for students or teachers participating in non-local exchanges or sister school exchanges in the Mainland** (Note: The annual total expenditure should not exceed 5% of the allocation of the LWLSSG for the respective school year.)	
3	**Expenses on breakfasts/lunches/dinners of school principals and teachers in relation to their discharge of duties in sister school activities organised in the Mainland** (Note: Bound by the limits of such expenses per occasion and per head quoted in the "Expanded Operating Expenses Block Grant User Guide for Aided Schools which have established an Incorporated Management Committee"/ "Operating Expenses Block Grant User Guide for Aided Schools".)	
4	**Expenses on food and beverage for reception in relation to exchange activities with Mainland sister schools taking place in Hong Kong** (Note: The annual total expenditure should not exceed 5% of the provision for the Sister School Grant component for the respective school year, i.e. $8,250 (for primary and secondary schools) or $8,272 (for special schools).)	$922.20
5	**For sister school exchange activities which involve only teachers/school management** (Note: Schools can utilise the LWLSSG of the respective school year (bound by the provision for the Sister School Grant component for the respective school year) or the unspent balance previously retained.)	

* Our school **confirms** that the LWLSSG is used in accordance with the circulars, guidelines and other documents issued by the EDB and that all the expenditures, including but not limited to the expenditure items with ceilings as specified in Category 4 in this report, fall within the ambit and comply with the principles on the use of the LWLSSG. In case of inappropriate use of this Grant, our school shall make good the relevant expenses by deploying other suitable resources.

Name of Teacher Responsible for Life-wide Learning:	Cora Li	Position:	Director of Aeesthetic Education & Head of OLE
Name of Teacher Responsible for the Sister School Scheme:	Melinda Wong Wai Kwan	Position:	Coordinator of Global Citizenship